



ACCOUNT REFERENCE

CUSTOMIZED INVOICING TO MEET YOUR UNIQUE NEEDS

Putting Invoicing Control Into Your Hands

Account Reference (AR) minimizes billing issues by defining and incorporating your requirements into the billing process. By selecting company-specific reference data, AR formats your requirements and creates up to three reference fields within the Arch Wireless billing system. The result is customized invoicing to meet your unique needs – which means faster, easier reconciliation of your Arch Wireless invoice.

It's just one more way Arch Wireless is working to serve you better.

Account Reference Benefits

- Capture company-specific data on your invoice
- Reduce the time you spend reconciling your invoice with corporate data
- Securely and effortlessly update account reference data with Arch Wireless
- Link your invoice to enterprise applications for additional data analysis



CUSTOMIZE YOUR ARCH WIRELESS INVOICE

- **By Cost Center**
- **By Business Unit**
- **By Employee Number**

...and more!

ACCOUNT REFERENCE FEATURES

With Account Reference's customizable features, you can create Arch Wireless invoices to meet your unique needs.

DEFINE REFERENCE FIELDS TO MEET YOUR REQUIREMENTS

Account Reference allows you to select up to three different reference fields containing company-specific data. These fields can then be formatted to customize invoicing to your specific business requirements.

A reference field may be used to capture any key data (such as an employee number or cost center) that enables you to track wireless usage for invoicing, billing, and/or reference purposes. The three available reference fields each have different lengths: 20 or fewer characters, 30 or fewer characters and 40 or fewer characters.

Once the reference fields have been selected to meet your requirements, a reference mask is applied over the reference field. A reference mask extracts your specific reference field requirements and groups that information in a single format.

INTERFACE WITH YOUR ENTERPRISE APPLICATIONS

From here, you can import other important data, including range specifications, constants and specified values, into your enterprise applications. A mask can customize the data input, and ensures that the data captured is in your desired format. The data collected and the formatting options are defined by you at implementation, but can be updated as your requirements evolve over time.

CHOOSE FROM TWO LEVELS OF ACCOUNT REFERENCE ACCESS

Once your reference masks are defined, select from two levels of AR, based on your needs and the complexity of your company's applications.

Account Reference Level 1

Level 1 provides an overview of account information that is specific to your requirements. This information is applied to the billing system via a reference mask, and includes basic information (such as the user's name or account type).

Account Reference Level 2

Level 2 gives you all the benefits of Level 1, with added control over the content of the data that is input into your reference fields. Account reference information can be as specific as you require (within reference field data length parameters).

With customer supplied database information (transmitted via use of a secure FTP site), Arch can validate the actual content of the data collected within each reference field. This level of validation minimizes the risk of collecting inaccurate account reference information, ensuring delivery of an error-free invoice while reducing the time required to prepare your invoice for the accounts payable process.

CUSTOMIZED ACCOUNT REFERENCE REPORTING

By utilizing account reference options you also have the ability to create custom reports that correlate to the reference information you choose to collect.



READY TO SET UP ACCOUNT REFERENCE?

Contact Arch Wireless for More Information

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